



Republic of the Philippines  
**CATANDUANES STATE COLLEGES**  
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**INVITATION TO BID FOR THE  
 PROCUREMENT OF KITCHEN AND OFFICE EQUIPMENT AND  
 FURNITURE**

1. The CATANDUANES STATE COLLEGES through the General Appropriations Act 2011 and Special Budget for the Utilization of Income CY 2011 intends to apply the sum of **SIX HUNDRED THIRTY FOUR THOUSAND THREE HUNDRED PESOS ONLY (Php634,300.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the Procurement of KITCHEN AND OFFICE EQUIPMENT AND FURNITURE. Bids received in excess of the ABC shall be automatically rejected at Bid opening.
2. The CATANDUANES STATE COLLEGES now invites Bids for the Procurement of KITCHEN AND OFFICE EQUIPMENT AND FURNITURE.

Brief Description of Goods:

Item No.	ITEM DESCRIPTION	Unit of Measure	Quantity
<b>LOT 1 - KITCHEN EQUIPMENT</b>			
1	Gas Range	unit	1
2	Refrigerator, 2 doors, 14 cubic	unit	1
3	Infantometer	unit	1
4	Feeding Bottle Sterilizer	unit	1
5	Fiber Glass Measuring Tape	unit	3
6	Osterizer	unit	3
<b>LOT 2 - OFFICE EQUIPMENT</b>			
1	Airconditioning unit- 2.5 HP, 230 v, window type	unit	2
2	Typewriter, manual, 16",PICA	unit	10
3	Air cooler with remote control	unit	2
4	Digital Camera, still camera, single lens reflex, AF/AE Camera recording medium-SD, SDHC, SDXC card, CMOS sensor, Image sensor. Size-22.3x14.96mm; 18:00 megapixels: JPEG RAW, RAW+JPEG simultaneous, recording pixels; Large, 17.90 megapixels, medium, 8:00 megapixels, small, 4.50 megapixels	unit	1
5	Comb binding machine- manual, binding capacity of 25mm for round rings and 50mm for ellipse rings; adsjutable edge distance- 3/32"-7/32" (2.5-5mm) capable of punching 12 sheets of papes, max binding size- 2" (50mm); dimension - 370x140x230mm	unit	1
6	Stand fan	unit	1
7	Dual side color card printer with USB connectivity with CARD FIVE CLASSIC SOFTWARE (for lay-out) with free Iseries color cartridge ribbo 6 panel YMCKOK with I box cleaning roller replacement, 165 images, 30 mil Plain PVC cards- 200pcs/box	unit	1
<b>LOT 3 - OFFICE FURNITURE</b>			
1	Swivel Chair with arm rest, high back	unit	2
2	Steel cabinet, with 4 vertical drawers with divider, powder coated, centralized lock, color-beige	unit	2
TOTAL QUANTITY			32

Delivery of goods is required within 20 days after receipt of Purchase Order. Bidders should have completed within two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II, Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the Implementing Rules and Regulations, Part-A (IRR-A) of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Act".
4. Interested Bidders may obtain further information from Catanduanes State Colleges, Main Campus, Calatagan, Virac, Catanduanes and inspect the bidding documents at the address below **from 9:00 to 11:00AM and 2:00 to 4:00PM**
5. A complete set of Bidding Documents may be purchased by interested Bidders from the address below and upon payment of a nonrefundable fee of in the amount of **Ph1,250.00 (One Thousand Two Hundred Fifty Pesos Only)**.
6. The Catanduanes State Colleges will hold a Pre-Bid Conference on **December 6, 2011 (Tuesday) at 9:00AM at the Graduate School Seminar Room, 3<sup>rd</sup> Floor, Administration Building, CSC Main Campus, Calatagan, Virac, Catanduanes** which shall be opened to all interested parties who have purchased the bidding documents.
7. Bids must be delivered to the address below on or before **December 19, 2011 (Wednesday)**. All bids must be accompanied by a Bid Security in the acceptable forms and in the amount stated in **ITB Clause 18 and BDS 18.1**.  
  
Bids will be opened in the presence of the Bidder's representatives who choose to attend at the address below. Late bids will not be accepted.
8. Bid Opening shall be on **December 19, 2011 at 9:00AM** in the Graduate School Seminar Room, 3<sup>rd</sup> Floor, Administration Building, CSC, Virac, Catanduanes.
9. The Catanduanes State Colleges reserves the right to accept or reject any Bid, to annul the Bidding process and to reject all Bids at any time prior to the contract award, without thereby incurring any liability to the affected Bidder or Bidders.
10. For further information, please refer to:

**BAC Secretariat Office,  
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**LILY P. CUSTODIO, Ph.D**  
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