

**Bachelor of Arts**  
**Major in Public Administration**  
*(Revised Curriculum, Effective SY 1999-2000)*

Subject	Description	Units
<b>First Year, 1<sup>st</sup> Semester</b>		
* English Plus	Critical Grammatical Structure	-
English 1	Study and Thinking Skills in English	3
Filipino 1	Sining ng Pakikipagtalastasan	3
Math 1	College Algebra	4
Social Science 1	Philippine Government and Constitution	3
Natural Science 2	Physical Science	3
Humanities 1	Art Appreciation	3
Typing 1	Fundamentals of Typewriting	3
Physical Education 1	Physical Fitness Testing	2
NSTP 1	CWTS/LTS/ROTC	
<i>* To be taken by those who did not pass the English Placement Test</i>		
<b>First Year, 2<sup>nd</sup> Semester</b>		
** English 1	Study and Thinking Skills in English	3
English 2	Writing in the Discipline	3
Filipino 2	Pagbasa at Pagsulat sa Iba't Ibang Disiplina	3
Math 3A	Math of Investment	3
History 1	Philippine History	3
Economics 1	Principles of Economics with Land Reform and Taxation	3
Natural Science 3	Biological Science	3
Typing 2	Advanced Typing	3
Physical Education 2	Rhythmic Activities	2
NSTP 2	CWTS/LTS/ROTC	3
<b>Second Year, 1<sup>st</sup> Semester</b>		
English 3B	Business and Official Correspondence	3
Filipino 3	Retorika	3
Accounting 1	Basic Accounting	3
Literature 1	Philippine Literature	3
Public Administration 1	Introduction to Public Administration	3
Social Science 2	General Psychology	3
Social Science 3	Sociology and Anthropology	3
Physical Education 3	Individual/Dual Team Sports and Games	2
<b>Second Year, 2<sup>nd</sup> Semester</b>		
English 4	Speech and Oral Communication	3
Public Administration 2	Philippine Administrative Thoughts and Institutions	3
Public Administration 3	Public Fiscal Administration	3
Statistics 1	Basic Statistics	3
Literature 2	World Literature	3
Math 6	Quantitative Techniques	3
Accounting 2	Basic Accounting 2	3
Physical Education 4	Team Sports and Recreational Activities	3
<b>Third Year, 1<sup>st</sup> Semester</b>		
Public Administration 4	Public Policy and Program Administration	3
Public Administration 5	Administrative Management	3
Public Administration 6	Public Personnel Administration	3
Public Administration 7	Tools of Policy Analysis	3

Public Administration 8	Public Accounting and Budgeting	3
Philosophy 1	Logic	3
Computer 1	Computer Fundamentals 1	3
<b>Third Year, 2<sup>nd</sup> Semester</b>		
STS	Science and Technology, and Society	3
Public Administration 9	Administrative Law	3
Public Administration 10	Politics and Administration	3
Cognate 1	Political Economy	3
Computer 2	Computer Fundamentals II	3
Research 1	Methods of Research	3
Rizal Course	Life and Works of Rizal	3
<b>Fourth Year, 1<sup>st</sup> Semester</b>		
Public Administration 11	Public Administration and Economic Order	3
Public Administration 12	Local Government and Regional Organizations	3
Cognate 2	Economic Planning and Development	3
Cognate 3	Group Dynamics	3
Public Administration 13	Undergraduate Thesis	3
<b>Fourth Year, 2<sup>nd</sup> Semester</b>		
Public Administration 14	Ethics, Accountability in Public Service	3
Public Administration 15	Internship/Office Management	3
Cognate 4	World and Regional Organization	3
Cognate 5	Community and Current Issues	3
Cognate 6	Managerial Economics	3